

NAPA COUNTY OFFICE OF EDUCATION

STUDENT PERSONAL AUTOMOBILE USE FORM

Students participating in off-campus NCOE-sponsored activities, including, but not limited to, practices, games, meetings, competitions, and conferences (“Events”), are required to travel on school buses or by other NCOE-designated methods of transportation. At the NCOE’s sole discretion, after a separate Student Alternate Transportation Form has been properly executed, Students may transport themselves to and from designated activities. Before NCOE authority is granted to the Student to drive to and from NCOE-sponsored events, this Form and its required information must be completed and accepted by the Deputy Superintendent’s Office. NCOE’s permission for the Student to drive to and/or from NCOE-sponsored activities may be revoked or limited at any time, for any reason.

REQUIRED INFORMATION

Name of Student Driver:	
Calif. Driver’s License No. & Exp. Date:	
Any License Restrictions:	
Vehicle(s) to be Driven - Year/Make/Model:	
Vehicle(s) License Plate No(s).:	
Insurance Carrier:	
Policy Number and Expiration Date:	
Liability Coverage Limits:	

With this Form, you must also provide a photocopy of (a) the Student’s Driver’s license, and (b) the Insurance Policy Declarations Page showing that coverage exists for the Student and the vehicle to be driven. Should the Student’s Driver’s License or the Insurance Policy expire during the school year, updated photocopies showing renewal are required before the Student will again be eligible to transport himself/herself to NCOE-sponsored activities.

Neither the Student nor the Student’s vehicle is covered under the NCOE’s automobile liability coverage. By signing this Form, you agree that the Student and his/her parent(s)/legal guardian(s) are solely responsible for any resulting damage or injury to others. You also agree that the Student and his/her parent(s)/legal guardian(s) assume the risk of harm, injury or death to the Student or others, and that by voluntarily allowing the Student to operate his/her own vehicle, the Student and his/her parent(s)/legal guardian(s) will hold the NCOE and its officers and employees free from all liability.

For the safety of our Students, in signing below, you are also agreeing to the following rules and requirements:

1. I/The Student will not operate an automobile while impaired, whether due to alcohol, drugs (prescription or nonprescription), lack of sleep, or distraction of any kind. I/the Student will at all times comply with California law regarding proper operation of the Vehicle, including compliance with all speed limits and posted signs and placards.
2. I/The Student will not operate an automobile that I/The Student believe, for any reason, is mechanically unsafe or that may become unsafe due to weather or other natural conditions. The automobile will have working seatbelts, which I/the Student will use at all times. The Vehicle(s) may be inspected by NCOE representatives.
3. I/The Student will be the sole driver of the Vehicle. I will not let anyone else, ride in or occupy the Vehicle while traveling to or from any NCOE-sponsored activity, or while I/the Student attend a NCOE-sponsored activity.

By signing below, you are authorizing the NCOE, at its discretion, to (a) obtain a copy of the Student’s Driver Record History and confirm the status of the Student’s Driver’s License, (b) conduct a criminal background check, and/or (c) contact the listed insurance company to confirm the existence of insurance coverage for the Student and the vehicle.

Printed Student Name

Signature

Date

Printed Parent/Guardian Name

Signature

Date

Date Received by NCOE: _____ **Received by:** _____

THIS FORM TO BE HELD ON FILE IN THE MAIN OFFICE FOR A PERIOD OF ONE (1) YEAR FROM THE DATE OF THE CURRENT SCHOOL YEAR