



## USE OF FACILITIES AGREEMENT BETWEEN PUBLIC AGENCIES

This Use of Facilities Agreement (“Agreement”) is entered into by  
[ \_\_\_\_\_ ] District (“District”) and  
[ \_\_\_\_\_ ] Name of Agency (“Agency”).

The Agency has requested, and the District has approved, the Agency’s use of  
[ \_\_\_\_\_ ] Specify the school and facilities covered by this Agreement],  
including restroom and parking facilities (“Facilities”), for the purpose(s) of  
[ \_\_\_\_\_ ] Describe Purpose(s)], a use and relationship  
authorized under Education Code Section 10900, et. seq. Neither the Agency, nor its employees,  
agents, guests nor invitees are authorized to use any other real property, or physical improvements  
to real property, other than the Facilities covered by this Agreement.

This Agreement is effective from [ \_\_\_\_\_ ] to [ \_\_\_\_\_ ] unless otherwise  
terminated or extended by a written document executed by both parties.

Use of the Facilities shall occur on dates and times mutually agreed to by the District and the  
Agency, as evidenced by a jointly executed writing. Such use shall not interfere with the District’s  
ability to carry on educational activities, interfere with the District’s ability to carry on recreational  
activities, or interfere with other potential users’ authorized right to use District property, including  
the Facilities covered by this Agreement.

Agency’s right to use the Facilities [is subject to a use fee of \$ \_\_\_\_\_, determined to be the  
operational cost to the District for the Agency’s use of the Facilities] [is not subject to a usage fee].

At all times, the Agency, and its guests and invitees at the Facility, shall comply with the District’s  
rules, regulations, and policies, copies of which are deemed to have been provided to the Agency  
prior to the execution of this Agreement. The Agency and its guests and invitees shall also (a)  
conduct themselves in accordance with all other potentially relevant federal, state or local laws or  
regulations, (b) respect the District’s employees, students, and property, and (c) engage in safe and  
appropriate behavior in an effort to avoid harm, injury, disputes or altercations with others. The  
Agency is responsible for ensuring that its Directors, Officers, agents, employees, contractors,  
guests invitees, participants, and guests, as well as any other individual who will attend or view the  
contemplated activities at the Facilities, comply with these requirements.

Agency shall at all times, provide equipment and instructors trained, experienced, and otherwise  
suitable for the purposes of the Agency’s intended use of the Facilities. Agency shall ensure that  
the District’s property is not altered, modified or changed in any manner absent the District’s  
express prior and written consent. Failure to comply with these obligations shall, at the discretion  
of the District, be a basis to immediately terminate this Agreement.

The District shall ensure that the Facilities are timely and properly made available for use by the  
Agency. The Agency waives any claim against the District for damages relating to its use of the  
Facilities, including, but not limited to, theft or destruction of the Agency’s property.

The District is financially responsible for claims or damages caused by its negligent failure to  
maintain, repair or keep in good repair the District’s Facilities. The District shall defend and  
indemnify the Agency, and its Directors, Officers, employees, agents, and volunteers should a  
Claim be made for which the District is financially responsible to an injured individual or  
individuals, or injury or damage to physical property, pursuant to this provision. To the extent of  
these indemnifiable liabilities, the District shall name the Agency, its Directors, Officers,  
employees, agents and volunteers, as additional insureds under its liability insurance or coverage

agreement(s), subject to a minimum limit of liability of \$\_\_\_\_\_ per Claim, and further subject to a 60-day notice before such insurance or coverage is cancelled or terminated.

The Agency shall be financially responsible for any claims or damages caused, or arising in some manner from, whether in whole or in part, by any aspect of the Agency’s use of the Facilities. The Agency shall defend and indemnify the District, and its agents and employees should a Claim be made for which the Agency is financially responsible to an injured individual or individuals, or injury or damage to physical property, pursuant to this provision. It is the express intent of the parties that, in keeping with the foregoing responsibilities, the District, its Directors, Officers, employees, agents, and volunteers are intended and expected to receive the broadest defense and indemnity protection available under law, with any doubts resolved in favor of the proposed indemnified parties. To the extent of these indemnifiable liabilities, the Agency shall name the District, its Directors, Officers, employees, agents and volunteers, as additional insureds under its liability insurance or coverage agreement(s), subject to a minimum limit of liability of \$\_\_\_\_\_ per Claim, and further subject to a 60-day notice before such insurance or coverage is cancelled or terminated.

This Agreement may be terminated due to the Agency’s discontinuance of the activities contemplated by this Agreement, the District’s need to modify or negate the use of the Facilities in order to carry out its required or offered educational or recreational activities, due to impossibility or impracticability caused by any actual or planned change, modification or repair to the Facilities, or to circumstances affecting the safety or health of anticipated users of the Facilities. Notice of the termination of this Agreement is effective on 60-days written notice, absent exigent circumstances requiring termination on a more expedited basis for health or safety issues.

Each provision of this Agreement shall be interpreted in a manner giving meaning and purpose to each term and provision and, to the fullest extent possible, deemed valid and effective. If any provision of this Agreement is deemed invalid, all remaining provisions shall remain effective. All issues regarding the interpretation and effectiveness of this agreement is controlled by California law, with any disputes subject to binding arbitration, with the parties agreeing that such arbitration is to be conducted in the most expeditious and cost effective manner. The prevailing party in such an arbitration, in the arbitrator’s discretion, may be awarded reasonable attorney’s fees and costs.

This is a fully integrated document, containing the entirety of the parties’ agreements. Both parties must agree in writing to any change in the terms of this Agreement; neither oral modification nor course of conduct will be deemed a sufficient basis to alter or change the terms of this Agreement. The provisions of this contract cannot be waived, nor shall either party rely upon the actual or alleged failure to require complete compliance with all aspects of this Agreement as an excuse or basis not to carry out its own respective obligations.

This Agreement has been duly reviewed and approved by the authorized agents of the District and Agency, who warrant and represent that they have the power and authority to bind their respective principals to the terms of this Agreement

Dated: \_\_\_\_\_  
By: \_\_\_\_\_  
Title: \_\_\_\_\_  
As Authority Agent of the “Agency”

Dated: \_\_\_\_\_  
By: \_\_\_\_\_  
Title: \_\_\_\_\_  
As Authority Agent of the “District”