

























































































KEYBOARD SHORTCUTS

Using these keyboard shortcuts to perform simple yet common computer tasks can help save time as well as prevent repetitive motion use of the computer mouse. To use these shortcuts simply press and hold down the keys shown for the desired result.

Select Text    =CUT	  =SAVE
Select Text    =COPY	  =PRINT
Select Text    =PASTE	  =UNDO
Select Text    =BOLD	  =REDO
Select Text    =ITALIC	  =SELECT ALL
Select Text    =UNDERLINE	  =COPY FILE
  = SINGLE MONITOR SCREEN SHOT	  = DOUBLE MONITOR SCREEN SHOT
  = TOGGLE OPEN WINDOWS	 =HELP  =REFRESH







































SYMBOLS

Hold down the ALT button then enter the four digit code using the 10-key number pad. (The numbers do not need to be held down together.) Once you have entered the numbers, release the ALT key and your symbol will appear.

     = ¼	     =EN DASH —
     = ½	     =EM DASH —
     = ¾	     =BULLET •
     = ñ	     =COPYRIGHT ©
     = é	     =DEGREE °



















































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