

NBSIA Member Services Safety Bulletin

August 2014

CAMPUS MAINTENANCE AND SAFETY TIPS

It is important to ensure campus safety, especially as the school year begins and students and staff come back to campus. Every school site is unique, but there are many ways you can maintain safety throughout the grounds. Here is a list of ways you can reduce accidents and injuries at your site:

- Trim trees and bushes away from buildings to prevent people from hiding, climbing or getting onto the roof.
- Inspect all paved areas for cracks, raised lips and elevation differences that could present trip hazards. Mark all hazards clearly. **USE SPRAY PAINT IF NECESSARY!**
- Both interior and exterior walkways and paths should be free from obstruction at all times.
- Inspect fields and other highly trafficked, unpaved areas for potholes and other hazards.
- Check all lighting on campus. Replace burned out bulbs. Install lighting in dark areas. Consider installing motion sensor lights.
- Regularly inspect gates and fences for holes, broken posts, etc., and repair immediately.
- Don't allow landscaping to provide camouflage for vandals. Cut back vegetation around the campus to reduce fire risk and hiding places.
- Replace floor mats with curled edges as these present a tripping hazard.
- Store high value equipment (computers, TVs, etc.) in secure rooms, preferably without windows.



- Keep window coverings closed when school is not in session, so people cannot see into the rooms and the content is hidden.
- Make sure surveillance cameras are clean and working properly. Post signage around the perimeter of the school alerting would-be vandals to the security system you have in place.
- Supervision is key! Have Campus Monitors patrol the grounds regularly, with each person assigned to a specific section to ensure there are no areas that are being unsupervised.
- Post WeTip signs where neighbors can see them.

What is WeTip?

WeTip is an anonymous crime reporting hotline. Students, staff and neighborhood members can call the hotline anytime, 24/7, to report any sort of crime or suspicious activity.



For more information about the WeTip program, or for flyers for your sites, please contact the NBSIA Member Services department.

Contact Us

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Keep a copy of this bulletin in your Injury and Illness Prevention Program (IIPP) binder and be sure employees receive a copy.