

NORTH BAY SCHOOLS INSURANCE AUTHORITY EXECUTIVE COMMITTEE MEETING

WEDNESDAY, MAY 25, 2022
12:00 P.M.

By Videoconference

[Meeting Link](#)

Meeting access information is in the calendar invite

AGENDA

All or portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). The teleconferencing locations are listed below. Each location is accessible to the public, and members of the public may address the Board from any of the teleconference locations.

- North Bay Schools Insurance Authority, 380A Chadbourne Road, Fairfield, CA 94534
- Davis Joint USD, 526 B Street, Davis, CA 95616

In compliance with the Americans with Disabilities Act, if you are a disabled person and require a disability-related modification or accommodation to participate in this meeting, please contact Ms. Carrie Green at 707-428-1830 or by fax at 707-428-1848. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

1. CALL TO ORDER

2. APPROVAL OF AGENDA

3. PUBLIC COMMENTS

At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Committee. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments unless different time limits are set by the President subject to the approval of the Committee.

4. MEMBER REPORTS AND COLLABORATION

This time is set aside for members to report on items and share ideas about issues, programs and projects that may be of interest to the group.

5. CLOSED SESSION

The Executive Committee will enter closed session for discussion and possible action as follows:

- A. Pursuant to Government Code Section 54957(b)
 - i. Public employment
Title: Deputy Executive Director

6. REPORT FROM CLOSED SESSION

Pursuant to Government Code Section 54957.1, the committee will report in open session any action, or lack thereof, taken in closed session.

7. ACTION ITEMS

*A. Approval of Consent Calendar

All matters listed under the Consent Calendar are considered by the Committee to be routine and will be enacted by the Committee in one motion. There will be no discussion on these items prior to the time the Committee votes on the motion unless a Member(s) of the Committee, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar.

- i. Minutes: Regular Meeting March 23, 2022
- ii. Minutes: Special Meeting May 4, 2022
- iii. Expenditure Report: January – March 2022
- iv. Personnel Actions: March – April 2022
- v. Extension of Monthly Retainer Agreement FY2022-23, Eyres Law Group

B. Finance/Operations

- #i. Preliminary Annual Budget FY2022-23
The committee is asked to approve the preliminary budget, for recommendation to the Board of Directors. Requires final approval of the Board.
- * ii. NBSIA Personnel Handbook
The committee is asked to approve changes to the Handbook, for recommendation to The Board of Directors
- iii. Authorization of Butte Schools Self-Funded Program (BSSP) Workers' Compensation Bank Account
The committee is asked to authorize opening the BSSP trust bank account.

C. Property/Liability

- #i. Preliminary Property/Liability Rates FY2022-23
The Committee is asked to approve preliminary property/liability rates for recommendation to the Board of Directors. Requires final approval of the Board.

8. DISCUSSION ITEMS

- *A. Proposed Meeting Schedule for FY2022-23
- B. Election of Officers for FY2022-23
- C. New Member Onboarding

9. *EXECUTIVE BRIEFING

Includes Executive Director's report, legislative updates, and upcoming trainings.

10. ADJOURNMENT

NEXT MEETING: June 15, 2022 12:00 p.m. (Board of Directors)

- * = Attachment Included with agenda
- + = Attachment to be distributed at meeting
- # = Attachment to be distributed separately

This agenda and materials provided to Executive Committee members for their review or use at the meeting are available for inspection during regular business hours at the North Bay Schools Insurance Authority office located at 380A Chadbourne Road, Fairfield, CA 94534.