

**NORTH BAY SCHOOLS INSURANCE AUTHORITY
EXECUTIVE COMMITTEE SPECIAL MEETING
December 14, 2021**

MINUTES

- Call to Order** The meeting was called to order at 1:34p.m. by President Henson
- Attendance** Committee members attending by videoconference/Zoom were:
Michelle Henson, Solano County Office of Education
Matt Best, Davis Joint USD
Dana Page, Napa Valley USD
Josh Schultz, Napa County Office of Education
- NBSIA Staff** Janet Selby
- Approval of Agenda** Motion made by Best, seconded by Schultz, and carried unanimously to approve the agenda as presented. (*Ayes: Best, Henson, Page, Schultz; Noes: none; Absent: none; Abstain: none*)
- Public Comments** No public present.
- Action Items**
Prospective Member Application
Selby went through the staff report in detail, providing information on Winters Joint USD (WJUSD), governing documents and policies regarding new members, loss and program participation information, plans for claims handling and member support, estimated costs, caveats and benefits. She reported that WJUSD is primarily interested in workers' comp but has asked for a proposal on property/liability as well. The WJUSD workers' comp loss rate is higher than the NBSIA group average but consistent with the higher end of loss rate among individual members. Their property/liability loss rate is lower than group average. The Bylaws give the Board discretion to waive certain underwriting criteria if it deems membership is in the best interests of NBSIA. Selby reported that NBSIA has a track record of helping new members reduce work injuries, and staff would engage with WJUSD to assist. The Committee asked several questions, including participation in core programs like return to work and post-offer employment testing (POET). They engaged in a thorough discussion about the risks, challenges, and benefits of admitting WJUSD as a member.
- Motion made by Best, seconded by Schultz, and carried unanimously to recommend to the Board of Directors that we extend an offer of membership to WJUSD, conditioned on WJUSD participating in the early return to work program and adopting the POET program within two years of joining NBSIA. (*Ayes: Best, Henson, Page, Schultz; Noes: none; Absent: none; Abstain: none*)

ADJOURNMENT There being no further business, the meeting was adjourned at 1:55p.m.

Respectfully submitted by:  _____ 12/14/2021
Janet Selby, Executive Director Date

Approved by Committee: 3/23/22