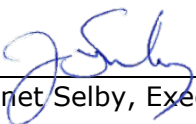


**NORTH BAY SCHOOLS INSURANCE AUTHORITY
EXECUTIVE COMMITTEE SPECIAL MEETING
December 13, 2021**

MINUTES

- Call to Order** The meeting was called to order at 4:30p.m. by President Henson
- Attendance** Committee members in attendance were:
Michelle Henson, Solano County Office of Education
Matt Best, Davis Joint USD
Dana Page, Napa Valley USD
Josh Schultz, Napa County Office of Education
- NBSIA Staff** Janet Selby
Karen Antunes
Suzanne Dillman (attending by videoconference/Zoom)
Kami Linan
Vahé Hovakimian
Brandon Schlenker
- Approval of Agenda** Motion made by Page, seconded by Schultz, and carried unanimously to approve the agenda as presented. (*Ayes: Best, Henson, Page, Schultz; Noes: none; Absent: none; Abstain: none*)
- Public Comments** No public present.
- Closed Session** The Executive Committee entered Closed Session at 4:31p.m. to conduct interviews with two potential candidates for the Deputy Executive Director position followed by a debrief with the Leadership Team.
- Report from Closed Session** The Executive Committee returned from Closed Session at 6:48p.m. and reported that there was no action taken. Direction was given to staff and the designated negotiator (Best) on next steps with both candidates.
- ADJOURNMENT** There being no further business, the meeting was adjourned at 6:49p.m.

Respectfully submitted by:



Janet Selby, Executive Director

Date 12/13/2021

Approved by Committee:

Date 3/23/22