

NORTH BAY SCHOOLS INSURANCE AUTHORITY EXECUTIVE COMMITTEE MEETING

WEDNESDAY, NOVEMBER 10, 2021

12:00 P.M.

By Videoconference

Meeting Link

Meeting access information is in the calendar invite

AGENDA

All or portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). The teleconferencing locations are listed below. Each location is accessible to the public, and members of the public may address the Committee from any of the teleconference locations.

- North Bay Schools Insurance Authority, 380A Chadbourne Road, Fairfield, CA 94534
- Davis Joint USD, 526 B Street, Davis, CA 95616
- Napa County Office of Education, 2121 Imola Avenue, Napa, CA 94559

In compliance with the Americans with Disabilities Act, if you are a disabled person and require a disability-related modification or accommodation to participate in this meeting, please contact Ms. Carrie Green at 707-428-1830 or by fax at 707-428-1848. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

1. CALL TO ORDER

2. APPROVAL OF AGENDA

3. PUBLIC COMMENTS

At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Committee. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments unless different time limits are set by the President subject to the approval of the Committee.

4. MEMBER REPORTS AND COLLABORATION

This time is set aside for members to report on items and share ideas about issues, programs and projects that may be of interest to the group.

5. CLOSED SESSION

The Committee will enter closed session for discussion and possible action as follows:

- #A. Pursuant to Government Code Section 54956.95(a)
 - i. *Neff v. Solano COE and Travis USD*

6. REPORT FROM CLOSED SESSION

Pursuant to Government Code Section 54957.1, the board will report in open session any action, or lack thereof, taken in closed session.

7. *EXECUTIVE COMMITTEE BRIEFING

Includes the Executive Director's report; articles and information of interest to Members on issues related to risk pools, legislation, and industry trends; upcoming member meetings and trainings.

8. ACTION ITEMS

*A. Consent Calendar

All matters listed under the Consent Calendar are considered by the Committee to be routine and will be enacted by the Committee in one motion. There will be no discussion on these items prior to the time the Committee votes on the motion unless a member(s) of the Committee, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar.

- i. Minutes: Regular Meeting, August 18, 2021
- ii. Minutes: Investment Committee Meeting, August 18, 2021
- iii. Personnel Actions: August – October 2021
- iv. Expenditure Report: July – September 2021
- v. Annual Staff Compensation Report
- vi. Contract, Bickmore Actuarial, 7/9/2021 (2021-22 analyses)
- vii. Contract, SEEDS Consulting, 10/18/2021 (executive recruitment)

*B. Finance/Operations

- i. Approval of New Broker/Dealer Firm
The Committee is asked to approve the addition of Robert W. Baird as a qualified broker/dealer for NBSIA investments.

*C. Property/Liability Program

- i. Property/Liability Capital Target Funding at 6/30/2021
The Committee is asked to accept and file the report.

*D. Workers' Compensation Program

- i. Workers' Comp Capital Target Funding at 6/30/2021
The Committee is asked to accept and file the report.
- ii. Biennial Workers' Comp Claims Audit
The Committee is asked to accept and file the claims audit report by Newfront/ABD.

*E. Dental/Vision Programs

- i. Dental Program Capital Target Funding at 6/30/2021
The Committee is asked to accept and file the report.

9. NON-ACTION ITEMS

- A. Deputy Executive Recruitment Update
Guest: Jennifer Hickerson, SEEDS Consulting
- B. In-house Substitutes and POET
- C. Strategic Planning Meeting 2022

10. ADJOURNMENT

Next Meetings:

- Thursday, January 27, 2022 (Strategic Planning, Archer Hotel, Napa)
- Friday, January 28, 2022 at 9 A.M. (Board of Directors, Archer Hotel, Napa)
- Wednesday, February 23, 2022 at **12:30 P.M.** (Executive Committee)