

NORTH BAY SCHOOLS INSURANCE AUTHORITY EXECUTIVE COMMITTEE MEETING

WEDNESDAY, AUGUST 18, 2021
1:30 P.M. (or directly following Investment Committee)

NBSIA Small Conference Room
and
Videoconference Option
[Meeting Link](#)

AGENDA

All or portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). In accordance with the current emergency Executive Order of the Governor, members of the public wishing to observe the meeting or address the Committee may contact Carrie Green during business hours (8am-5pm, Monday-Friday) at 707-428-1830 for videoconference or telephonic access information.

In compliance with the Americans with Disabilities Act, if you are a disabled person and require a disability-related modification or accommodation to participate in this meeting, please contact Carrie Green at 707-428-1830 or by fax at 707-428-1848. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

1. CALL TO ORDER

2. APPROVAL OF AGENDA

3. PUBLIC COMMENTS

At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Committee. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments unless different time limits are set by the President subject to the approval of the Committee.

4. MEMBER REPORTS AND COLLABORATION

This time is set aside for members to report on items and share ideas about issues, programs and projects that may be of interest to the group.

5. *EXECUTIVE COMMITTEE BRIEFING

6. ACTION ITEMS

*A. Approval of Consent Calendar

All matters listed under the Consent Calendar are considered by the Committee to be routine and will be enacted by the Committee in one motion. There will be no discussion on these items prior to the time the Committee votes on the motion unless a Member(s) of the Committee, staff, or the public requests specific items to be discussed and/or removed from the Consent Calendar.

- i. Minutes, Regular Meeting, May 26, 2021
- ii. Minutes, Special Meeting, July 23, 2021
- iii. Disbursement Report: April – June 2021
- iv. Personnel Actions: May – July 2021
- v. Actuarial Services Agreement for FY2021-22 Studies, Bickmore

B. Finance/Administration

#i. Executive Director Succession Planning

GUEST: Dr. Paul Porter

The Committee will discuss succession plans, including job descriptions, salary and compensation, and job posting information. The Committee is asked to approve revised job descriptions for the Executive Director and Deputy Executive Director.

C. Workers' Compensation Program

***i. Reallocation of Site Security Grant Funds**

The Committee is asked to approve additional reallocation of unused site security grant funds to fund the mental health grant program, for recommendation to the Board of Directors. Requires final approval of the Board.

7. NON-ACTION ITEMS

*A. Final 2021/22 Budget

#B. Strategic Planning Update 2021

C. Captive Report

8. ADJOURNMENT

Next Meetings: Wednesday, September 29, 2021 at 12:00 P.M. (Board)
 Wednesday, November 10, 2021 at 12:00 P.M. (Exec Committee)

* Included with agenda packet

To be sent under separate cover

+ To be distributed at meeting