

NORTH BAY SCHOOLS INSURANCE AUTHORITY EXECUTIVE COMMITTEE MEETING

WEDNESDAY, MARCH 25, 2020 at 12:00 P.M.
NBSIA Small Conference Room

Videoconference Option

Meeting Link: [Zoom](#)

Meeting ID: 598 550 333

Phone Audio: (408) 638-0968

AGENDA

All or portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). The teleconferencing locations are listed below. Each location is accessible to the public, and members of the public may address the Board from any of the teleconference locations.

- *North Bay Schools Insurance Authority, 380A Chadbourne Road, Fairfield, CA 94534*
- *Davis Joint USD, 526 B Street, Davis, CA 95616*
- *Fairfield-Suisun USD, 2490 Hilborn Road, Fairfield, CA 94534*
- *Napa County Office of Education, 2121 Imola Avenue, Napa, CA 94559*
- *Solano County Office of Education, 5100 Business Center Drive, Fairfield, CA 94534*

In compliance with the Americans with Disabilities Act, if you are a disabled person and require a disability-related modification or accommodation to participate in this meeting, please contact Ms. Carrie Green at 707-428-1830 or by fax at 707-428-1848. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

1. CALL TO ORDER

2. APPROVAL OF AGENDA

3. PUBLIC COMMENTS

At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Committee. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments, unless different time limits are set by the President subject to the approval of the Committee.

4. MEMBER REPORTS AND COLLABORATION

This time is set aside for members to share news, ideas and issues, legislative updates, and programs and projects that may be of interest to the group.

5. *EXECUTIVE BRIEFING

Includes Executive Director's report, articles of interest to Executive Committee members, and upcoming trainings.

6. ACTION ITEMS

*Approval of Consent Calendar

All matters listed under the Consent Calendar are considered by the Committee to be routine and will be enacted by the Committee in one motion. There will be no discussion on these items prior

to the time the Committee votes on the motion unless a Member(s) of the Committee, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar.

- A. Minutes: Regular Meeting, November 13, 2019
- B. Minutes: Special Meeting, January 16, 2020
- C. Personnel Actions: November 2019 – February 2020
- D. Quarterly Financial Reports at December 31, 2019 (unaudited)
- E. Expenditure Reports: July – December 2019
- F. Brokerage Service Fee Agreement, ABD
- G. NBSIA Portfolio Executive Summary at February 29, 2020

Administration

- *A. Revisions to Board Policies and Procedures
The Committee is asked to review proposed changes to three Board Policies and/or Procedures for recommendation to the Board of Directors. Requires subsequent approval of the Board.

Property/Liability Program

- *A. Property Coverage for 2020-21
The Committee will discuss property coverage options for 2020-21 and is asked to provide direction and authority to the Executive Director.

Workers' Compensation Program

- *A. Vallejo City USD Target Equity Policy
The committee is asked to review a proposed policy for VCUSD limited use of program equity for specified risk management related purposes.

7. CLOSED SESSION

The Executive Committee will enter closed session for discussion and possible action as follows:

- +A. Pursuant to Government Code Section 54956.95(a)
 - 1. *Borrayo v. Napa Valley Unified School District*
 - 2. *Glover v. Fairfield-Suisun Unified School District*
- #B. Pursuant to Government Code Section 54957(b)
 - 3. *Evaluation of Executive Director*

8. REPORT FROM CLOSED SESSION

Pursuant to Government Code Section 54957.1, the committee will report in open session any action, or lack thereof, taken in closed session.

9. NON-ACTION DISCUSSION ITEMS

- *A. Program Rates
- *B. Praesidium Training: Armatus
- *C. Tort Liability Data Analysis Project
- *D. Ed Tech JPA
- *E. AGRiP Recognition

This agenda and materials provided to Executive Committee members for their review or use at the meeting are available for inspection during regular business hours at the North Bay Schools Insurance Authority office located at 380A Chadbourne Road, Fairfield, CA 94534. The agenda is also available on our website, www.nbsia.org.

10. ADJOURNMENT

NEXT MEETINGS: April 22, 2020 at 12:00 p.m. (Board of Directors)
April 29, 2020 at 12:00 p.m. (Executive Committee)

- * Included with agenda packet
- + To be distributed at meeting
- # Enclosed separately