

**NORTH BAY SCHOOLS INSURANCE AUTHORITY  
EXECUTIVE COMMITTEE MEETING  
December 17, 2018  
(By video conference)**

**MINUTES**

- Call To Order** The meeting was called to order at 9:00 a.m. by President Welch.
- Attendance** Those in attendance by video conference were:  
Matt Best, Davis Joint Unified School District  
Joshua Schultz, Napa County Office of Education  
Tommy Welch, Solano County Office of Education
- Absent** Michelle Henson, Fairfield-Suisun Unified School District
- Staff and Guests** Colleen Abney, NBSIA  
Shelby Van Orsow, NBSIA
- Approval of Agenda** Motion made by Schultz, seconded by Best, and carried unanimously to approve the agenda as presented. (*Roll Call Vote: Best, Aye; Schultz, Aye; Welch, Aye; Noes: none; Absent: Henson; Abstain: none*)
- Public Comments** None.
- Member Reports** Director Best shared an incident within his district and suggested members review policies and procedures involving restraint of students.
- Closed Session** Pursuant to Government Code Section 54956.95(a), the committee entered into closed session at 9:04 a.m. for discussion and possible action on A. Doe vs. Napa Valley Unified School District, and Aldridge v. Napa Valley Unified School District.
- Report from Closed Session** The committee returned to open session at 9:08 a.m. and reported that settlement authority had been granted in the cases of A. Doe vs. Napa Valley Unified School District, and Aldridge v. Napa Valley Unified School District.
- Adjournment** There being no further business, the meeting was adjourned at 9:10 a.m.

Respectfully submitted by:

  
\_\_\_\_\_  
Janet Selby, Executive Director

12/17/2018  
Date

Approved by Committee:

2/28/19  
Date