

# NORTH BAY SCHOOLS INSURANCE AUTHORITY EXECUTIVE COMMITTEE MEETING

WEDNESDAY, NOVEMBER 7, 2018  
12:30 P.M. (Note later time)  
NBSIA Small Conference Room

## AGENDA

*In compliance with the Americans with Disabilities Act, if you are a disabled person and require a disability-related modification or accommodation to participate in this meeting, please contact Ms. Shelby Van Orsow at 707-428-1830 or by fax at 707-428-1848. Requests must be made as early as possible, and at least one full business day before the start of the meeting.*

**1. CALL TO ORDER**

**2. APPROVAL OF AGENDA**

**3. PUBLIC COMMENTS**

*At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Committee. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments, unless different time limits are set by the President subject to the approval of the Committee.*

**4. MEMBER REPORTS AND COLLABORATION**

*This time is set aside for members to report on items and share ideas about issues, programs and projects that may be of interest to the group.*

**5. \*COMMUNICATIONS / EXECUTIVE DIRECTOR'S REPORT**

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**6. ACTION ITEMS**

**\*Approval of Consent Calendar**

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*All matters listed under the Consent Calendar are considered by the Committee to be routine and will be enacted by the Committee in one motion. There will be no discussion on these items prior to the time the Committee votes on the motion unless a Member(s) of the Committee, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar.*

- A. Minutes: Regular Meeting, August 22, 2018
- B. Minutes: Investment Committee Meeting, August 22, 2018
- C. Minutes: Special Meeting, September 10, 2018
- D. Expenditure Reports: July – September, 2018
- E. Personnel Actions: August – October 2018
- F. List of Surplus Equipment

**Finance/Operations**

- \*A. Approval of Broker/Dealer Firm: Piper Jaffray 32

*The Committee is asked to approve the addition of a new broker/dealer firm.*

- \*B. September 2018 Investment Plan Report 38

*The Committee is asked to accept and file the report.*

**Property/Liability Program**

- \*A. Status of Property/Liability Capital Target Funding at 6/30/18 46

*The Committee is asked to accept and file the report.*

Workers' Compensation Program

- \*A. Status of Workers' Comp Capital Target Funding at 6/30/18 50  
*The Committee is asked to accept and file the report.*

Dental/Vision Programs

- \*A. Status of Dental Program Capital Target Funding at 6/30/18 53  
*The Committee is asked to accept and file the report.*

**8. NON-ACTION DISCUSSION ITEMS**

- A. Site Security Assessment Pilot Report  
\*B. WC Profile Audit Review (PAR) Results 56  
C. Member Data Gathering

**9. ADJOURNMENT**

Next Meetings: Thursday, January 31, 2019 (Strategic Planning, Archer Hotel, Napa)  
Friday, February 1, 2019 at 9 A.M. (Board of Directors, Archer Hotel, Napa)

Wednesday, February 27, 2019 at 12 P.M. (Executive Committee)