

# NORTH BAY SCHOOLS INSURANCE AUTHORITY BOARD OF DIRECTORS MEETING

WEDNESDAY, JUNE 12, 2019  
12:00 P.M. (Lunch provided at 11:30 a.m.)

NBSIA Large Conference Room  
380A Chadbourne Road  
Fairfield, CA 94534

## AGENDA

*In compliance with the Americans with Disabilities Act, if you are a disabled person and require a disability-related modification or accommodation to participate in this meeting, please contact Ms. Shelby Van Orsow at 707-428-1830 or by fax at 707-428-1848. Requests must be made as early as possible, and at least one full business day before the start of the meeting.*

### 1. CALL TO ORDER

### 2. APPROVAL OF AGENDA

*Items may be deleted or added in accordance with Gov. Code 54954.2.*

### 3. PUBLIC COMMENTS

*At this time, members of the public may address the Board regarding any item within the subject matter jurisdiction of the Board. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments, unless different time limits are set by the President subject to the approval of the Board.*

### 4. REPORTS TO THE BOARD OF DIRECTORS

Presentation of CAJPA Accreditation with Excellence

*Mike Fleming, CEO of CSAC-EIA and past Chair of the CAJPA Accreditation Committee, will present our renewed Accreditation with Excellence certificate.*

### 5. MEMBER REPORTS AND COLLABORATION

*This time is set aside for members to report on items and share ideas about issues, programs and projects that may be of interest to the group.*

### 6. ACTION ITEMS

#### \*Approval of Consent Calendar

**3**

*All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless a Member(s) of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar.*

A. Minutes: Regular Meeting April 24, 2019

**3**

B. Strategic Plan 2019-2021

**7**

C. 2019/20 Memorandum of Liability Coverage

**12**

D. 2019/20 Memorandum of Property Coverage

**26**

E. 2019/20 Memorandum of Workers' Comp Coverage

**30**

Property and Liability Program

- \*A. Preliminary 2019/20 Rates **35**  
*The Board is asked to approve the preliminary property and liability coverage rates as presented and recommended by the Executive Committee.*  
*GUEST: Jim Wilkey, Senior Vice President, USI Insurance Services*

Dental/Vision

- \*A. 2019/20 Dental Rates **40**  
*The Board is asked to approve dental rates as presented and recommended by the Executive Committee.*

Finance/Operations

- #A. 2019/20 Preliminary Annual Budget **43**  
*The Board is asked to approve the preliminary budget as presented.*
- \*B. Executive Director Contract **46**  
*The Board is asked to approve renewal of the Executive Director's contract as presented and recommended by the Executive Committee.*
- \*C. 2019/20 Election of Officers **51**  
*The Board is asked to nominate and elect a slate of officers for the coming fiscal year.*
- \*D. 2019/20 Meeting Schedule **53**  
*The Board is asked to approve the meeting schedule for the 2019/20 fiscal year.*

**7. NON-ACTION ITEMS**

Discussion

- \*A. Crisis Communication Services, Program Guidelines **54**  
B. Executive Director's Report  
C. Department Reports

Information

- \*A. Board Briefing **57**

**8. ADJOURNMENT**

**NEXT MEETING: To be determined**

- \* = Attachment Included with agenda  
+ = Attachment to be distributed at meeting  
# = Attachment to be distributed separately

*This agenda and materials provided to Executive Committee members for their review or use at the meeting are available for inspection during regular business hours at the North Bay Schools Insurance Authority office located at 380A Chadbourne Road, Fairfield, CA 94534.*