

**North Bay Schools Insurance Authority
Board of Directors Strategic Planning Meeting
January 31, 2019**

MINUTES

CALL TO ORDER The meeting was called to order at 9:00 a.m. by President Welch.

ATTENDANCE Those in attendance
Matt Best, Davis-Joint Unified School District
Hitesh Haria, Vallejo City Unified School District
Michelle Henson, Fairfield-Suisun Unified School District
Alejandro Hogan, Napa Valley Unified School District (left at 11:45 am)
Victoria Lamica, Solano Community College
Sonia Lasyone, Travis Unified School District
Tim Rahill, Benicia Unified School District
Tommy Welch, Solano County Office of Education
John Zikmund, Napa County Office of Education

Staff and Guests
Laura Convento, Solano Community College
Michael DeFrancesco, Calistoga-Joint Unified School District
Julie McClure, Napa County Office of Education (arrived at 1:00 pm)
Andi Stubbs, St. Helena Unified School District
Janet Selby, NBSIA
Suzanne Dillman, NBSIA
Kami Liñan, NBSIA
Colleen Abney, NBSIA
Karen Antunes, NBSIA
Shelby Van Orsow, NBSIA
Jim Wilkey, USI Insurance Services
Mark Stokes, USI Insurance Services
David Clovis, Facilitator

Absent
Leanee Medina-Estrada, Dixon Unified School District
Vacaville Unified School District

APPROVAL OF AGENDA

Motion was made by Rahill, seconded by Haria, and carried unanimously to approve as presented. (*Ayes: Best, Haria, Henson, Hogan, Lamica, Lasyone, Rahill, Welch, Zikmund; Noes: none; Abstained: none.*)

PUBLIC COMMENTS

None.

STRATEGIC PLANNING SESSION

Mr. Clovis did introductions and an overview of the day. Selby then presented a 40th anniversary video and wrap-up of the 2017-18 Strategic Plan. Staff presented departmental reports from Workers' Comp, Property/Liability, and Member Services. Clovis then engaged the group in discussion around strengths, disruptions, and future opportunities, and examined how those issues might be carried forward in a strategic plan.

ADJOURNMENT

There being no further business, the meeting adjourned at 4:30 p.m.

Respectfully submitted by: Janet Selby (signature on file) Date: 1/31/19

Approved by Board of Directors: 4/24/19